**ANNEXURE - GENERAL CODE OF CONDUCT FOR STAFF**

1. Must not be a member of any political party or organisation, nor engage in any activity—openly or covertly—in support of such entities.
2. Must ensure that students do not participate in political activities. They should actively discourage discussions on political matters with colleagues and students.
3. Must not be a member of the State or Central Legislature, or of any elected local body or municipality. They must resign from their post before contesting elections, supporting any candidate, or working actively or indirectly for any political party or organisation.
4. Must be impartial in their treatment of all students. They should be particularly sympathetic and supportive towards slow learners and differently abled students.
5. Must not carry or use a mobile phone while on school premises and should actively discourage students from doing so.
6. Must uphold exemplary moral conduct. Interactions with members of the opposite sex, whether within or outside the school, must be respectful and beyond reproach, so as not to tarnish one’s character, discredit the school, or become a subject of gossip among staff or students.
7. Must not indulge in or encourage any form of malpractice related to examinations or other school activities.
8. Must not disclose confidential matters relating to the school to the press or to individuals not affiliated with the school.
9. Must not bypass the authorised channels of communication or administration.
10. Must not engage in private tuition, private employment, or any business activity, including chain-marketing or home-marketing.
11. Must maintain a clean, neat, and formal appearance while on duty. Attire must be dignified and must not become a source of distraction, ridicule, or pity among students, parents, or colleagues.
	* Lady teachers and staff are to wear a sober sari or salwar-kameez.
	* Male teachers and staff are to wear a shirt and trousers (tie optional) or a suit with formal shoes.
	* During official visits or inspections, lady staff must wear a sari, and male staff must wear a shirt and trousers or a suit.
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