

**Smt. Sremoyee Chakraborty, wBJS**  
Secretary,  
District Legal Services Authority,  
Cooch-Behar.



District Judge's Court Complex  
A.D.R Centre, Cooch Behar,  
North side of Sagardighi  
Phone : (03582) 230-793  
Fax : (03582) 222-250  
P.O. & Dist: Cooch-Behar  
Pin – 736 101, West Bengal.  
[coochbeharsadar.dlsa@gmail.com](mailto:coochbeharsadar.dlsa@gmail.com)  
Secretary : 8584859843(M).

No. **1987** / (9/A/XI) / DLSA.,

Dated, Cooch-Behar, the 17.10.2025

To,

The District Inspector of Schools, (S.E.), Cooch Behar.

**Sub: - Online Consensus Building on implication of POCSO Act and Juvenile Justice Act on the School Child Protection Policy - reg.**

Madam/Sir,

In reference to the above and in continuation of my *earlier Letter No. 1985 (2) / (9/A/XI) / DLSA, dt. 15.10.2025*, please find enclosed herewith an invitation Letter duly signed by the undersigned addressing to the Principals/Directors/ Heads of Schools of Cooch Behar District keeping a space blank for the School names in the address heading, for your perusal with a request you to forward the invitation letter after filling up the blank space with requisite School names, to various participating Schools of the district of Cooch Behar as you deem fit and proper adhering to the criteria as prescribed by the Sr. Project Manager, Project CACA, Social Axiom Foundation, so that the Principals / Directors /Heads of such identified Schools may join the said webinar on the scheduled date and time.

You are also requested to furnish the undersigned with the identified Schools and its details in the below mentioned format *latest by, 29.10.2025 positively*, for onward transmission of the same to the Sr. Project Manager, Project CACA, Social Axiom Foundation, for his/her necessary further steps.

Sl. No.	Name of the School	Name of the Principal/Director/ Head of the School	Contact No.	e-mail id

This is for your information and taking necessary action.

Encl: As stated above

No. (1) / (9/A/XII) / DLSA

Dated, Cooch-Behar, 17.10.25

Copy forwarded for information and taking necessary action to:-

1.. The Sr. Project Manager, Project CACA, Social Axiom Foundation.

*Sremoyee Chakraborty*  
Secretary,  
DLSA, Cooch Behar  
Secretary  
District Legal Services Authority  
Cooch Behar

*Sremoyee Chakraborty*  
Secretary  
District Legal Services Authority  
Cooch Behar

**Smt. Sremoyee Chakraborty, WBJS**  
Secretary,  
District Legal Services Authority,  
Cooch-Behar.



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Pin - 736 101, West Bengal.  
[coochbeharsadar.dlsa@gmail.com](mailto:coochbeharsadar.dlsa@gmail.com)  
Secretary : 8584859843(M).

Dated, Cooch Behar, 17.10.2025.

To,  
The Principal / Director/Head,

\_\_\_\_\_ School, Cooch Behar.

**Subject: Online awareness programme on 1<sup>st</sup> November 2025 from 02:00 PM to 04:00 PM for School Principals and Directors of Cooch Behar West Bengal District on "Consensus Building on Implication of POCSO and JJ Act on School Child Protection Policy."**

Madam/Sir,

In the view of the above-mentioned subject, I am glad to bring to your kind attention to an upcoming event of significant importance that the District Legal Services Authority Cooch Behar West Bengal is organizing in collaboration with **NGO Social Axiom Foundation - Project CACA (Children Against Child Abuse), New Delhi:**

A two-hour online webinar on **"Consensus Building on Implication of POCSO and JJ Act on School Child Protection Policy."** covering pertinent aspects of POCSO Act, Juvenile Justice Act, & Legal Services in relation to a school's Child Protection Policy. It is scheduled to take place via the online platform Zoom on **1<sup>st</sup> November 2025 from 02:00 PM to 04:00 PM.**

As a capacity-building webinar, it will help the School Principals and Directors to put together a policy framework to further define the roles and responsibilities of the stakeholders at the grassroots level. The objectives of the webinar:

1. Raise legal awareness as well as sensitize the School Principals and Directors of Cooch Behar West Bengal district on the POCSO Act, 2012, and JJ Act.
2. To help schools understand how a School Child Protection Policy Template should be structured and legally aligned while integrating legal, psychological, and academic strategies to create a safe, abuse-free, and child-friendly learning environment.
3. Help them with the framework of Complaint Handling & Reporting Mechanism, various committees and standard operation procedures inherent to the SCPP.
4. Introduction of "Project CACA – A safety programme for schools to keep our students Happy, Healthy and Safe" in accordance with the Gazette notification of POCSO Rules 2020.
5. Introduction of DLSAs and various services provided by them.

**Particulars of the webinar:**

- Mode: Online Webinar
- Webinar Platform: Zoom
- Webinar date: 1<sup>st</sup> November, 2025
- Time: 02:00 PM to 04:00 PM
- Webinar Duration: 120 minutes
- No. of participants: Up to 1000 participants
- Language of the webinar: English

Schools across India have partnered with Project CACA. It is the flagship school safety programme by NGO Social Axiom Foundation, Delhi. As a comprehensive, curriculum-integrated intervention, it addresses the legal, psychological, and academic aspects of children's safety and is implemented by schools as part of their Child Protection and Wellbeing Policy. It

constitutes the preventive mechanisms within the child protection framework and supports schools in complying with various mandates on child protection and safety.

**In particular:**POCSO Rules, 2020 - THE GAZETTE OF INDIA: EXTRAORDINARY Notification of 9th March 2020 issued by MINISTRY OF WOMEN AND CHILD DEVELOPMENT. Kindly refer to: Sub-rule 1,4 and 5 of Rule 3: "Awareness generation and capacity building."

Your presence and engagement in this programme will help promote a safer environment for our children and ensure that these essential laws, and policy framework are well understood and implemented.

Working on the safety of children and their well-being is a collaborative effort and will take the participation of all the stakeholders.

Therefore, Principals and Directors are requested to attend the aforesaid webinar. We look forward to your active participation in the aforesaid webinar.

*Somenya Chakraborty*  
Secretary  
District Legal Services Authority  
Cooch Behar

Copy to:

Ms. Chandana Bhowe, Sr. Project Manager, Project CACA - Children Against Child Abuse, Social Axiom Foundation (SAF) | [projectmanager\\_wb@projectcaca.org](mailto:projectmanager_wb@projectcaca.org) | 92893 51166

*Somenya Chakraborty*  
Secretary  
District Legal Services Authority  
Cooch Behar



DLSA Cooch Behar &lt;coochbeharsadar.dlsa@gmail.com&gt;

## Online Consensus Building on implication of POCSO Act and Juvenile Justice Act on the School Child Protection Policy - reg.

Chandana Project CACA <projectmanager\_wb@projectcaca.org>

To: DLSA Cooch Behar <coochbeharsadar.dlsa@gmail.com>

Thu, Oct 16, 2025 at 10:16 AM



To  
The Secretary  
District Legal Services Authority,  
Cooch Behar, West Bengal

**Subject:** Request for Issuance of Official Invitation to the Principals/Directors of schools for the Online Consensus Building Session on "Implications of the POCSO Act, 2012 and the Juvenile Justice Act, 2015 on the Formulation of the School Child Protection Policy"

Respected Sir,

Greetings from *Project CACA – Children Against Child Abuse!*

I, **Ms. Chandana Bhowe**, Senior Project Manager, *Project CACA – Social Axiom Foundation*, New Delhi, take this opportunity to express my sincere gratitude for your kind support in facilitating Project CACA's legal literacy and awareness initiatives.

*Project CACA* is a nationwide school safety and well-being programme implemented by the **NGO – Social Axiom Foundation, New Delhi**, which assists schools in creating an enabling and empowering environment for children, with a particular focus on the prevention of child abuse. The project undertakes capacity-building and legal awareness sessions on the *Protection of Children from Sexual Offences (POCSO) Act, 2012* and the *Juvenile Justice (Care and Protection of Children) Act, 2015*, in collaboration with various **State and District Legal Services Authorities** across India.

We are pleased to inform you that Project CACA is expanding its outreach in the **District of Cooch Behar, West Bengal**.

We are grateful for your kind assistance in issuing the letter to the **District Inspector of Schools and District Education Officer**, Cooch Behar, for facilitating access to the contact details of Heads of Schools (Private – ICSE and CBSE affiliated, Government, and Government-Aided) in response to the directives received from the West Bengal State Legal Services Authority.

In continuation of the same, we most respectfully request the **District Legal Services Authority, Cooch Behar**, to kindly issue an **official invitation letter** addressed to the *Heads (Principals/Directors)* of the schools, inviting them to participate in the upcoming online consensus-building session.

This will enable us to commence the invitation and coordination process with the schools of which we already have contact details, till the time we receive the complete list from the DIOS/DEO of Cooch Behar.

To ensure effective participation, our standard procedure for invitation and coordination is as follows:

1. The invitation is first extended telephonically, followed by sharing the official letter through available communication channels.
2. Registrations are collected through a Google Form up to **31st October 2025**.
3. The joining details of the Zoom platform will be shared with all registered participants on **31st October 2025**.
4. A reminder call will be made on **1st November 2025** to ensure maximum participation.

We further request the respected Authority to consider the **joint issuance of participation certificates** for all attendees. I shall be glad to personally visit the DLSA office post-session to coordinate and facilitate the certification process.

For your kind consideration, please find enclosed the following documents:

1. Proposal letter for the legal capacity-building session in collaboration with the DLSA, Cooch Behar.

<https://mail.google.com/mail/u/0/?ik=c46bf79258&view=pt&search=all&permmsgid=msg-f:1846112409810710036&simpl=msg-f:18461124098107...>

2. Draft of the proposed invitation letter to the Principals/Directors of schools.

3. Copies of invitation letters issued by DLSA Nadia and DLSA South 24 Parganas for a similar session conducted on **06th September 2025**.

We shall be obliged for your kind consideration and early action in issuing the invitation letter to enable timely coordination and outreach.

[Quoted text hidden]

Thanks & Regards,

**Chandana Bhowe**

Sr Project Manager

Project CACA (Social Axiom Foundation)

92893 51166





<https://projectcaca.org/>



Project CACA

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#### 4 attachments

-  **DLSA Collaboration Letter Cooch Behar.pdf**  
378K
-  **TO THE PRINCIPAL INVITATION\_Cooch Behar.docx**  
19K
-  **Letter 2516 dt. 14.10.2025\_Nadia.pdf**  
299K
-  **DLSA South 24 Parganas Capacity building webinar.pdf**  
1444K

*Seen*

**Secretary**  
District Legal Services Authority  
Cooch Behar  
16/10/25

To,  
The Hon'ble Secretary,  
District Legal Services Authority,  
Cooch Behar, West Bengal

- **Subject:** Request for collaboration with the Cooch Behar District Legal Services Authority to conduct a Capacity building webinar (online) for Directors/Principals /Head of the institution of schools in Cooch Behar District on **"Consensus Building on Implication of POCSO and JJ Act on School Child Protection Policy"** on 1st November, 2025.
- **Reference:** POCSO Rules, 2020 - THE GAZETTE OF INDIA: EXTRAORDINARY Notification of 9th March, 2020 by MINISTRY OF WOMEN AND CHILD DEVELOPMENT.
- **Parent NGO:** Social Axiom Foundation, Delhi.

Respected Sir,

We are glad to introduce Project CACA – Children Against Child Abuse, a school-based, child-centric safety and well-being programme initiated by NGO, Social Axiom Foundation, Delhi, in the year 2016.

Project CACA is closely aligned with the mandate and spirit of the work being undertaken by the National Legal Services Authority (NALSA) in the areas of legal literacy, awareness generation, and child protection, in line with the Protection of Children from Sexual Offences Act, 2012, and the POCSO Rules, 2020.

The project is a comprehensive, curriculum-integrated intervention addressing legal, psychological, and academic aspects of children's safety, with a strong emphasis on preventing child sexual abuse. It is implemented by schools as part of their Child Protection and Wellbeing Policy and constitutes the preventive mechanisms within the policy's child protection framework. It includes sensitisation and capacity-building for all stakeholders in the school ecosystem — students, teachers, parents, and non-teaching staff.

Project CACA is in accordance with the rule "Awareness Generation and Capacity Building" of POCSO Rules, 2020 - The Gazette of India: Extraordinary Notification issued on 9th March 2020 by the Ministry of Women and Child Development, Government of India, and supports schools in complying with various government mandates on child protection and safety.

We are glad to apprise you that we are expanding our outreach in the Cooch Behar District for empowerment of children through implementation of the project in various schools.

We request for a collaboration for a two-hour online webinar on **"Consensus Building on Implication of POCSO and JJ Act on School Child Protection Policy."**

As a capacity-building webinar, it will help Directors/ Principals/Head of the institutions put together a policy framework to further define the roles and responsibilities of the stakeholders at the grassroots level.

**The objectives of the webinar:**

1. Raise legal awareness as well as sensitize the Principals and Head of Schools of Cooch Behar District on the POCSO Act, 2012, and JJ Act.
2. To help schools understand how a School Child Protection Policy Template should be structured and legally aligned while integrating legal, psychological, and academic strategies to create a safe, abuse-free, and child-friendly learning environment.
3. Help them with the framework of Complaint Handling & Reporting Mechanism, various committees and standard operation procedures inherit to the SCPP.
4. Introduction of "Project CACA – A safety programme for children under the prevention mechanisms of the School Child Protection Policy" in accordance with the Gazette notification of POCSO Rules 2020.
5. Introduction of DSLAs and various services provided by them.

**We kindly request:**

- Your kind confirmation of the date in the month of November.
- Your support by issuing separate invitation letters addressed to:
  - The principals of schools - to enable us to invite them for the said webinar,
  - The District Education Officer, and the ICSE, CBSE Regional Offices for their imperative support.
- Kind support in facilitating access to the data of schools, to help us reach out to maximum number of schools for participation in the webinars.
- Issuance of a joint e-certificate to all participating Directors, Principals and Teachers.

**Particulars of the webinar:**

- **Mode:** Online Webinar
- **Webinar Platform:** Zoom
- **Webinar date:** 1st November, 2025
- **Time:** 2:00 PM – 4:00 PM
- **Webinar Duration:** 120 minutes
- **No. of participants:** Up to 1000 participants
- **Language of the webinar:** English

**Important details of the Webinar:**

1. The participants are required to register themselves with the Google form link that shall be shared with them at the time of invitation.
2. The workshop shall be of 2 hours and shall be interactive in nature.
3. Certification shall be given in the name of the Head of the Institution, for successfully attending the webinar only for the schools that participate.
4. There are **no financial implications involved** in the execution of the Webinar. Hence, no fees or expenses need to be incurred by the Supporting authorities and the participating schools.
5. Social Axiom Foundation- Project CACA is a team of Psychologists, Criminologists, Social Workers and Academicians. Hence, the Resource persons for the said webinar will be arranged by Social Axiom Foundation from all over the country, having expertise in legal, academic and psychological aspect of Child Safety. (<http://projectcaca.org/team/>)
6. The certificate will be issued jointly by Social Axiom Foundation and the Cooch Behar District Legal Services Authority.

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**Address:** EW - 3, Second Floor, Mianwali Nagar, Paschim Vihar, Delhi-110087

**Phone No:** 097173 92050, 099536 22674, 099107 05101

**Website:** [www.projectcaca.org](http://www.projectcaca.org) | E mail: [info@projectcaca.org](mailto:info@projectcaca.org)

**Children Against Child Abuse**

**\*\* We would be grateful if the Hon'ble Member Secretary of the Cooch Behar District Legal Services Authority can address the participants and provide them with valuable insights for a few minutes.**

**Project CACA India Outreach:**

- 15,00,000+ Students, their parents, teachers, and support staff.
- 27 states and 5 UTs
- 450+ Districts
- 3000+ Schools

**Key Advisors:**

- Smt. Stuti Narain Kacker - Fmr. Chairperson, National Commission for the Protection of Child Rights (NCPCR)
- Dr. Kiran Agarwal - Fmr. President Indian Academy of Paediatrics, Delhi
- Dr Rajesh Sagar - Department of Psychiatry, All India Institute of Medical Sciences (AIIMS), Delhi
- Dr Prof. Dinesh Kumar – Dean, Research, NCERT

**The implementation of project comprises:**

- **'The Safety Workbooks for Classes UKG to IX under the subject of Life Skills and Value Education are the core sensitisation instruments of the project.**
- **Support in drafting a School Child Protection Policy (SCPP).**
- **Sensitisation-cum-awareness webinars for Principals, Counsellors, Teachers, Non-teaching Staff and Parents:**
  - **Legal Workshop** - POCSO Act, 2012 and JJ Act.
  - **Academic Workshop** - Roles and responsibilities of Schools on child safety.
  - **Psychological (Clinical) Workshop** - Training on how to handle trauma / providing Psychological first aid to victims of child abuse/ prevention of CSA, Bullying, Peer pressure, etc.
- **Resource Material** for parents, teachers and support staff in English, Hindi, Kannada, Gujarati, Assamese, Malayalam, Marathi, Kashmiri, Odia, Punjabi, Telugu, Tamil, Urdu, Bengali.

Schools play a pivotal role in breaking the cycle of violence by equipping children and communities with communication and conflict resolution skills. Implementing robust safety policies ensures preparedness for worst-case scenarios and reflects the school's commitment to the best interest of the child.

As stated in the **National Policy for Children 2013**, children are the "supreme asset of the nation." We believe child empowerment is both urgent and transformative.

We thank you for your time and consideration. We look forward to your valuable support for conducting the legal awareness webinar in Cooch Behar District. Looking forward to your imperative support.

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**Phone No:** 097173 92050, 099536 22674, 099107 05101

**Website:** [www.projectcaca.org](http://www.projectcaca.org) | **E mail:** [info@projectcaca.org](mailto:info@projectcaca.org)



Thank you,  
Best Regards,  
Ms. Chandana Bhose,  
Sr. Project Manager,  
Project CACA - Children Against Child Abuse, Social Axiom Foundation (SAF)  
projectmanager\_wb@projectcaca.org | 92893 51166

*Seen*

Secretary  
District Legal Services Authority  
Cooch Behar

*16/10/25*

*Poonam Singhi*, WBJS

Civil Judge (Senior Division)  
Deputy Secretary

STATE LEGAL SERVICES AUTHORITY  
WEST BENGAL



City Civil Court Building (1st Floor)  
2 & 3, Kiron Sankar Roy Road  
Kolkata - 700 001, India  
Phone : 033 - 2248 3892  
E-mail : wbstatelegal@gmail.com  
Website : www.wbssa.bangla.gov.in  
M : 8584853650  
Toll Free Helpline No. : 15100

No. 2516 /SLSA- 84/2022

Dated 14.10.2025

To

**The Secretary**

District Legal Services Authority

District Judges Court Complex of the district.

Howrah, Purba Medinipur, Kalimpong, Jalpaiguri, Cooch Behar & Alipurduar.

**Sub. : Online Consensus Building on implication of POCSO Act and Juvenile Justice Act on the School Child Protection Policy**

**Ref. : e-mail dated 09.10.2025 of the Project Manager, Project Children Against Child Abuse (CACA)**

Sir/Madam,

Apropos of the above communication, I am under direction to forward herewith the e-mail dated 9<sup>th</sup> October, 2025 of the Senior Project Manager, Project CACA(Social Axiom Foundation) for your kind perusal with a request to provide necessary support for conducting proposed webinar on 1<sup>st</sup> November, 2025 in the district concerned.

With regards,

**(Poonam Singhi)**

Deputy Secretary

State Legal Services Authority, W.B.

Dated 14.10.2025

Encl. : As stated.

No. /1(1) SLSA-

Copy forwarded for information to :

**Ms. Chandana Bhowe**

**Project Manager**

Project CACA

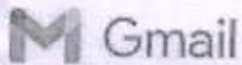
- She is directed to contact with Secretary, DLSA concerned for necessary support & co-operation.

Secretary  
District Legal Services Authority  
Cooch Behar

15/10/2025

**(Poonam Singhi)**

Deputy Secretary



wb statelegal &lt;wbstatelegal@gmail.com&gt;

## Consensus Building on the Implications of POCSO Act and Juvenile Justice Act on the School Child Protection Policy for Principals/Directors, i.e. Heads of Schools

1 message

Chandana Project CACA <projectmanager\_wb@projectcaca.org>  
To: wb statelegal <wbstatelegal@gmail.com>

Thu, Oct 9, 2025 at 12:24 PM

.To,

Sri S. Arnab Ghosal

The Ld. Member Secretary

State Legal Services Authority, West Bengal

Respected Sir,

In continuation of the proposal submitted before the State Legal Services Authority, West Bengal, seeking approval to conduct capacity-building webinars on the subject "Consensus Building on the Implications of POCSO Act and Juvenile Justice Act on the School Child Protection Policy" for Principals/Directors, i.e. Heads of Schools, we have been privileged to receive the valuable support and concurrence of the Secretaries of the District Legal Services Authorities, Nadia and South 24 Parganas, by virtue of which the aforesaid webinar was successfully conducted with the Principals/Directors of schools in the said districts on 6th September 2025.

In light of the successful execution thereof, it is most respectfully requested that the State Legal Services Authority may be pleased to extend similar support for the conduct of the said webinar in the remaining districts, namely Howrah, Purba Medinipur, Kalimpong, Jalpaiguri, Cooch Behar, and Alipurduar, on the proposed date of 1st November, 2025.

It is therefore humbly requested that the Authority may be pleased to accord its approval to the proposed date and issue necessary directions to the respective Secretaries of the District Legal Services Authorities of the aforementioned districts at the earliest convenience, so as to ensure timely and effective coordination for the conduct of the said webinar.

The proposal for the consideration of the Authority is appended herewith.

Thanks & Regards,

**Chandana Bhowse**


Sr Project Manager

Project CACA (Social Axiom Foundation)

92893 51166

<https://projectcaca.org/>



 Online Capacity Building on implication of POCSO and JJ Act in formulating School Child Protection.pdf  
409K

To,  
Sri S. Arnab Ghosal,  
The Ld. Member Secretary  
State Legal Services  
Authority, West Bengal

**Subject:**

Request for Collaboration to conduct capacity building Webinars on "Consensus Building on Implication of POCSO and JJ Act on School Child Protection Policy" for the Principals/Directors, i.e. Heads of Schools in Selected Districts of West Bengal on 1st November, 2025.

**Reference:**

POCSO Rules, 2020 – THE GAZETTE OF INDIA: EXTRAORDINARY Notification of 9th March 2020 by MINISTRY OF WOMEN AND CHILD DEVELOPMENT.

**Parent NGO:**

Social Axiom Foundation, Delhi.

**Respected Sir,**

We are glad to introduce Project CACA – Children Against Child Abuse, a school-based, child-centric safety and well-being programme initiated by NGO, Social Axiom Foundation, Delhi, in the year 2016.

Project CACA is closely aligned with the mandate and spirit of the work being undertaken by the National Legal Services Authority (NALSA) in the areas of legal literacy, awareness generation, and child protection, in line with the provisions of the Child Protection from Sexual Offences Act, 2012, JJ Act, and POCSO Rules, 2020.

The project is a comprehensive, curriculum-integrated intervention addressing legal, psychological, and academic aspects of children's safety, with a strong emphasis on preventing child sexual abuse. It is implemented by schools as part of their Child Protection and Wellbeing Policy and constitutes the preventive mechanisms within the policy's child protection framework. It includes sensitisation and capacity-building for all stakeholders in the school ecosystem—students, teachers, parents, and non-teaching staff.

Project CACA is in accordance with the rule "Awareness Generation and Capacity Building" of POCSO Rules, 2020 - The Gazette of India: Extraordinary Notification issued on 9th March 2020 by the Ministry of Women and Child Development, Government of India, and supports schools in complying with various government mandates on child protection and safety.

We have had the privilege of expanding our outreach in West Bengal since 2022.

---

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Phone No: 097173 92050, 099536 22674, 099107 05101

Website: [www.projectcaca.org](http://www.projectcaca.org) | E mail: [info@projectcaca.org](mailto:info@projectcaca.org)

We request for a collaboration for a two-hour online webinar on "*Consensus Building on Implication of POCSO and JJ Act on School Child Protection Policy*" for the Principals/Directors, i.e. Heads of Schools, in the following districts-

**1<sup>st</sup> November, 2025: Howrah, Purba Medinipur, Kalimpong, Jalpaiguri, Cooch Behar, Alipurduar**

As a capacity-building webinar, it will help Directors/ Principals/Head of the institutions put together a policy framework to further define the roles and responsibilities of the stakeholders at the grassroots level.

**The objectives of the webinar:**

1. Raise legal awareness as well as sensitize the Principals/Directors i.e. Head of Schools of the mentioned districts on the POCSO Act, 2012, and JJ Act.
2. To help schools understand how a School Child Protection Policy Template should be structured and legally aligned while integrating legal, psychological, and academic strategies to create a safe, abuse-free, and child-friendly learning environment.
3. Help them with the framework of Complaint Handling & Reporting Mechanism, various committees and standard operation procedures inherit to the SCPP.
4. Introduction of "Project CACA – A safety programme for children under the prevention mechanisms of the School Child Protection Policy" and to build consensus on its implementation in accordance with the Gazette notification of POCSO Rules 2020.
5. Introduction of SLSAs and various services provided by them.

**Important details of the Webinar:**

1. The workshop shall be conducted via online mode, using Zoom Meet. The participants are required to share their details with the Google form link that shall be shared with them at the time of invitation.
2. The workshop shall be of 120 minutes and shall be interactive in nature.
3. Certification shall be given in the name of the Head of the Institution, for successfully attending the workshop, only for the schools that participate.
4. There are no financial implications involved in the execution of the Webinar. Hence, no fees or expenses need to be incurred by the Supporting authorities and the participating schools.
5. Social Axiom Foundation – Project CACA is a team of Psychologists, Criminologists, Social Workers and Academicians. Hence, the Resource persons for the said webinar will be arranged by Social Axiom Foundation from all over the country, having expertise in legal, academic and psychological aspect of Child Safety. (<http://projectcaca.org/team/>)

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**Phone No:** 097173 92050, 099536 22674, 099107 05101

**Website:** [www.projectcaca.org](http://www.projectcaca.org) | E mail: [info@projectcaca.org](mailto:info@projectcaca.org)

6. The certificate will be issued jointly by Social Axiom Foundation with the due signature of the Hon'ble Member Secretary of the involved District Legal Services Authorities.

**Particulars of the webinar:**

- **Mode:** Online Webinar
- **Webinar Platform:** Zoom
- **Webinar Duration:** 120 minutes
- **No. of participants:** Up to 1000 participants
- **Language of the webinar:** English
- **Participation Fee:** None
- **Speakers:** The resource persons will be the subject matter experts of Social Axiom Foundation
- **Proposed Dates & Timing:** 1<sup>st</sup> November, 2025 | 2:00 PM – 4:00 PM

In the light of this, we sincerely request the approval, support and collaboration of the Hon'ble Member Secretary of the West Bengal State Legal Services Authority in conducting this seminar.

We kindly seek the following support from the SLSA office:

- a) Confirmation of the above-mentioned dates for the webinars.
- b) Issuing a letter directing the respected Member Secretary of the involved District Legal Services Authorities (DLSAs) to collaborate with the NGO in successfully conducting the online Legal Awareness Program with the Head of the Institutions (Principals/Directors/Head of the Institutions).

We kindly seek the following support from the DLSA Office:

- a) Issuing two separate invitation letters addressed to:
  - o The Principals/Directors of schools - to enable us to invite them for the said webinar,
  - o The District Education Officer, and the ICSE, CBSE Regional Offices for their imperative support in facilitating access to the contact details heads (including names, designations, contact numbers, WhatsApp numbers, and email addresses) of schools, to help us reach out to maximum number of schools for participation in the webinars.
- b) Facilitation of the issuance of joint e-certificates to all participating Principals and Teachers, duly signed by the Secretaries of the respective District Legal Services Authorities and Key Advisors of Social Axiom Foundation.

We would be grateful if the Hon'ble Member Secretary of the West Bengal State Legal Services Authority can address the audience and provide them with valuable insights for a few minutes.

**Project CACA India Outreach:**

- 15,00,000+ Students, their parents, teachers, and support staff.
- 27 states and 5 UTs
- 450+ Districts
- 3000+ Schools

**Key Advisors:**

- Smt. Stuti Narain Kacker – Fmr. Chairperson, National Commission for the Protection of Child Rights (NCPCR)
- Dr. Kiran Agarwal – Fmr. President Indian Academy of Pediatrics, Delhi
- Dr. Rajesh Sagar – Dept. of Psychiatry, All India Institute of Medical Sciences (AIIMS), Delhi
- Dr. Prof. Dinesh Kumar – Dean, Research, NCERT

**The implementation of project comprises:**

- The Safety Workbooks for Classes UKG to IX under the subject of Life Skills and Value Education are the core sensitization instruments of the project.
- Support in drafting a School Child Protection Policy (SCPP).
- Sensitization-cum-awareness webinars for Principals, Counsellors, Teachers, Non-teaching Staff and Parents.
- Legal Workshop – POCSO Act, 2012 and JJ Act.
- Academic Workshops – Rules and responsibilities of Schools on child safety.
- Psychological (Clinical) Workshop – Training on how to handle trauma/providing psychosocial support to victims of child abuse/prevention of Child Sexual Abuse, Bullying, Peer pressure, etc.
- Resource materials for parents, teachers and support staff in English, Hindi, Kannada, Gujarati, Assamese, Malayalam, Marathi, Kashmiri, Odia, Punjabi, Telugu, Tamil, Urdu, Bengali.

Schools play a pivotal role in breaking the cycle of violence by equipping children and communities with communication and conflict resolution skills. Implementing robust safety policies ensures preparedness for worst-case scenarios and reflects the school's commitment to the best interest of the child.

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**Address:** EW - 3, Third Floor, Mianwali Nagar, Paschim Vihar, Delhi-110087

**Phone No:** 097173 92050, 099536 22674, 099107 05101

**Website:** [www.projectcaca.org](http://www.projectcaca.org) | **E mail:** [info@projectcaca.org](mailto:info@projectcaca.org)

SAF

Social  
Axiom  
Foundation



Project CACA

## Children Against Child Abuse

As stated in the *National Policy for Children 2013*, children are the "supreme asset of the nation." We believe child empowerment is both urgent and transformative.

We thank you for your time and consideration. We look forward to your valuable support for conducting the legal awareness webinar in the Districts of Howrah, Purba Medinipur, Kalimpong, Jalpaiguri, Cooch Behar, Alipurduar.

Looking forward to your imperative support.

Thank you.

Yours sincerely,

Chandana Bose

Sr. Project Manager – Project CACA

Social Axiom Foundation

M: 9289351166

Email: [projectmanager\\_wb@projectcaca.org](mailto:projectmanager_wb@projectcaca.org)

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Through E - mail

**Smt. Sremoyee Chakraborty, wBJS**  
Secretary,  
District Legal Services Authority,  
Cooch-Behar.



District Judge's Court Complex  
A.D.R Centre, Cooch Behar,  
North side of Sagardighi  
Phone : (03582) 230-793  
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Pin - 736 101, West Bengal.  
[coochbeharsadar.dlsa@gmail.com](mailto:coochbeharsadar.dlsa@gmail.com)  
Secretary : 8584859843(M).

No. 1985(2)/(9/A/XI)/ DLSA.,

Dated, Cooch-Behar, the 15.10.2025

To,

1. The District Inspector of Schools, (S.E.), Cooch Behar.
2. The District Education Officer, Cooch Behar.

Ref: Letter Memo No. 2516 / SLSA-84/2022, dt. 14.10.2025 of the SLSA, W.B.

**Sub: - Online Consensus Building on implication of POCSO Act and Juvenile Justice Act on the School Child Protection Policy - reg.**

Madam/Sir,

In reference to the above, please find enclosed herewith copy of the communication as cited above together with all of its enclosures, which will speak for itself, for your perusal and taking necessary action please for providing necessary support to the Sr. Project Manager, Project CACA, Social Axiom Foundation, as requested for conducting their proposed webinar on **1<sup>st</sup> November, 2025** for Cooch Behar District.

**The District Inspector of Schools, (S.E.), Cooch Behar,** is further requested to issue invitation letters addressed to the Principals/Directors/Head of the Schools of this district to enable the Sr. Project Manager, Project CACA, Social Axiom Foundation, to invite the Schools for the said webinar.

**The District Education Officer, Cooch Behar,** is further requested for his/her imperative support in facilitating access to the contact details heads (Including names, designations, contact numbers, whatsapp numbers and email address) of Schools, to help the Sr. Project Manager, Project CACA, Social Axiom Foundation, reach out to maximum number of schools for participation in the webinar.

This is for your information and taking necessary action.

Encl: As stated above

  
Secretary,  
DLSA, Cooch Behar  
**Secretary**  
District Legal Services Authority  
Cooch Behar

No. 1985(1)/(9/A/XII)/ DLSA

Dated, Cooch-Behar, 15.10.25

Copy forwarded for information and taking necessary action to:-

- 1.. The Sr. Project Manager, Project CACA, Social Axiom Foundation.

  
Secretary  
District Legal Services Authority  
Cooch Behar