



सत्यमेव जयते

MS. ARSHIA MUSTAQUE

[Civil Judge, (Sr. Div.)]

Secretary

District Legal Services Authority, Howrah

DISTRICT LEGAL SERVICES AUTHORITY, HOWRAH

জেলা আইনি পরিষেবা কর্তৃপক্ষ, হাওড়া



ADR Center, Howrah, 4/B, H.B.C. Road, Howrah-1

Phone- 2641 2355, E-mail: dlsahowrah@yahoo.com

ADR কেন্দ্র, হাওড়া, ৪/বি, এইচ.বি.সি. রোড, হাওড়া – ১

ফোন – ২৬৪১ ২৩৫৫, ই-মেইল: dlsahowrah@yahoo.com

No.800/DLSA, Howrah

Date: 16.10.2025

To,
The District Inspector of Schools (DIOS),
Howrah West Bengal.

Subject: Request for your support in organising an online capacity building webinar on the topic **“Consensus Building on Implication of POCSO and JJ Act on School Child Protection Policy”** on the 1st November for schools across Howrah West Bengal.

Reference: POCSO Rules, 2020 - THE GAZETTE OF INDIA: EXTRAORDINARY Notification of 9th March, 2020 by MINISTRY OF WOMEN AND CHILD DEVELOPMENT.

Parent NGO: Social Axiom Foundation, Delhi.

Sir,

Adverting to the subject and reference cited, I am pleased to inform you that the District Legal Services Authority, Howrah West Bengal in collaboration with Social Axiom Foundation is organising an online capacity building Webinar on the topic **“Consensus Building on Implication of POCSO and JJ Act on School Child Protection Policy.”** scheduled for **01st November, 2025 from 02:00 PM to 04:00 PM.**

As a capacity-building webinar, it will help Directors/ Principals/Head of the institutions put together a policy framework to further define the roles and responsibilities of the stakeholders at the grassroots level.

The objectives of the webinar:

1. Raise legal awareness as well as sensitize the Principals and Head of Schools of Howrah West Bengal District on the POCSO Act, 2012, and JJ Act.
2. To help schools understand how a School Child Protection Policy Template should be structured and legally aligned while integrating legal, psychological, and academic strategies to create a safe, abuse-free, and child-friendly learning environment.
3. Help them with the framework of Complaint Handling & Reporting Mechanism, various committees and standard operation procedures inherit to the SCPP.

4. Introduction of “Project CACA – A safety programme for children under the prevention mechanisms of the School Child Protection Policy” and to build consensus on its implementation in accordance with the Gazette notification of POCSO Rules 2020.
5. Introduction of DLSAs and various services provided by them.

Particulars of the webinar:

- **Mode:** Online Webinar
- **Webinar Platform:** Zoom
- **Webinar date:** 1st November, 2025
- **Time:** 02:00 PM to 04:00 PM
- **Webinar Duration:** 120 minutes
- **No. of participants:** Up to 1000 participants
- **Language of the webinar:** English

To facilitate the participation and engagement of schools, we kindly request your esteemed office to support us by sharing the following details of schools across the district to extend formal invitations:

Sr No	Name of the school	Name of the Principal/Headmaster /Headmistress	Mobile No	Email Id

We would also be grateful if you could kindly issue a communication encouraging the participation of all the Principals/Directors in the district.

Further, Ms. Chandana Bhowe, Sr Project Manager, the representative of Project CACA, may be extended necessary assistance for coordination related to this programme.

We look forward to your kind cooperation in making this initiative a success for the benefit of the school ecosystem in Howrah West Bengal.

Yours sincerely,
Sd/-
(Arshia Mustaque)
Secretary, DLSA, Howrah

Copy to:

Ms. Chandana Bhowe, Sr. Project Manager, Project CACA - Children Against Child Abuse, Social Axiom Foundation (SAF) | projectmanager_wb@projectcaca.org | 92893 51166

